



ABBOTSHOLME SCHOOL

Arrangements for Post-Results Services

All pupils are made aware of the post-results services available at the briefing meeting, which takes place before any examinations commence. This meeting is conducted by the Examinations Officer.

On results day, the Examinations Officer is available to assist parents in filling in the appropriate form to request a post-results service.

After results day, parents can contact the school by e-mail to request post-results services. The school may also make requests for post-results services for individual pupils.

The Examinations Officer is the only person in the school who contacts the Exam Boards to request post-results services.

Outcomes and copies of scripts are received by the Examinations Officer and this information is given to parents by the Director of Curriculum. A paper file is kept in the Examinations Office of all outcomes.

